UNIPhD CURRICULUM VITAE MANDATORY TEMPLATE

[Write your CV following the template below. Make sure you cover all sections and apply the formatting conditions explained in the UNIPhD Guide for Applicants (p. 26). All texts in brackets are intended as a guideline and have to be erased in the final document. Your CV must not be longer than 2 pages. Any page exceeding this limit will be discarded. Please include **your standard academic and research record**. Any research career gaps and/or unconventional paths should be clearly explained so that this can be fairly assessed by the evaluators. Please use the reverse chronological order in each section. Always mention full dates (using the format: dd/mm/yyyy).]

PERSONAL INFORMATION

- First Name / Family Name
- Current address
- Date of birth
- Nationality
- E-mail address (preferably not a school email address)

EDUCATION

[List all your academic degrees; the one in progress or most recently earned has to be listed first. For each degree course, please provide the following detailed information]

- Start date (mm/yyyy) – end date (mm/yyyy) of academic degree
- Name of degree awarding Institution, city and state
- Degree type and major, nominal/legal duration of the course [clearly state the number of years the specified degree is supposed to last], final score (in case the degree has already been awarded) or grades' average (in case the degree has not yet been awarded)
- Month and year the degree was (will be) awarded
- Thesis title and, if applicable, advisor

PROFESSIONAL/RELEVANT EXPERIENCE

[List positions, including internships, that show off your skills and expertise. You can group experiences into relevant categories to enhance your CV (e.g. Research, Teaching, Other). For each position, include the following information]

- Job/Position title, organization name, city and state, dates position was held [please mention start date – end date in the dd/mm/yyyy format]

INTERNATIONAL MOBILITY

[List your most relevant stays at international Universities/Institutions/Organizations (e.g. exchange mobility for study, placement, teaching, training). Any virtual exchange mobility experience(s) should also be included. For every mobility, please specify the following information]

- Type of international mobility, organization name, city and state, dates, activities that have been carried out [it is mandatory to mention start date – end date in the dd/mm/yy format, use the reverse chronological order]

RESEARCH ACHIEVEMENTS

[Use the format that is most appropriate to your particular academic discipline (e.g. include a brief description

of your work). For each prize and award, make sure you specify the date the award was received, the award title and awarding institution. In case you received funding, please indicate the funding institution, date the funding was received, funding justification (e.g. project title) and amount]

- Publications [Provide bibliographic citations for articles, pamphlets, chapters in books, research reports, or any other publication(s) that you have authored or co-authored].
- Presentations (Oral and Poster) [Provide titles of professional presentations, conference(s) or event(s), dates and location.
- Honors and Awards [Indicate the receipt of competitive scholarships, fellowships, and assistantships. Name any scholastic honor(s)]
- Funding received so far
- Other items of interest

PROFESSIONAL AFFILIATIONS/MEMBERSHIPS

[Please list any relevant affiliations or memberships, e.g. to an Alumni or discipline-specific association(s)]

SKILLS and COMPETENCES

- Language skills [please be honest and specific, the use of the European Qualification Framework for Languages is advised but not mandatory]
- IT skills
- Certificates earned (if any) [indicate awarding institution, certification title, score and level attested]
- Personal competences
- Other relevant skills

EXTRA CURRICULAR ACTIVITIES

 [Please list any extracurricular activity(ies) you feel may be relevant to share (e.g. they may be useful in attesting the personal competences you mentioned above)]